



CEMETERY COMMITTEE MINUTES
March 18, 2015
3:30 pm
ROOM C
AUDREY P. BECK BUILDING

Present: Rudy Favretti (Chair), Barry Burnham, Jeanne Mogayzel, Mark Mogayzel, Keith Wilson

Staff present: John Carrington (Director of Public Works), Cherie Trahan (Director of Finance), Mary Stanton (Town Clerk), Mary Landeck (Sexton),

Chair Rudy Favretti called the meeting to order at 3:30 p.m.

1. Discussion of Finances
C. Trahan provided a detail report on the revenues and expenditures of the Cemetery Committee to date and the budget proposed for FY 2015/16.
2. Approval of Minutes
B. Burnham moved and K. Wilson seconded to approve the minutes of the September 17, 2014 meeting as presented. The motion passed unanimously.
3. Sexton's Report
M. Landeck summarized her written report, the following points were noted:
 - K. Wilson noted the Mansfield Historical Society has early Mansfield Center Cemetery deeds. The Sexton will review.
 - J. Carrington will look at the tree in Jacobs Cemetery and will obtain an estimated cost of removal.
 - The Town Clerk will ask the Town Attorney to review the rights and responsibilities the Town has in those cemeteries which have not been deeded to the Town but a part of a larger tract of land.
4. Atwoodville Cemetery
Mr. Favretti reported that he received a call regarding the lack of maintenance at the Atwoodville Cemetery. The Cemetery is currently owned by a private association but over the years the association has been in touch with the Town and has discussed turning the Cemetery over to the Town. Mr. Favretti will contact the association to ascertain their interest.
5. Cremation Burials in Mansfield Center and Gurley Cemetery
The Sexton reported there are a number of 4x4 cremation burial plots available in the Gurley Cemetery. The Sexton will see if there is an area along the back wall which might be used for scatterings. The hill area in the New Mansfield Center Cemetery has been designated for cremation burials. The Sexton will make a recommendation for a scattering area in the cemetery.

6. Restoration Plans

M. Landeck and B. Burnham will walk the cemeteries in the spring and determine the scope of work to be recommended to the Committee.

7. Maintenance

Members reviewed the submitted contracts for maintenance and mowing. The prices have been increased over the current prices partly due to the 2014 mowing schedule. Committee members asked the Sexton to contact the contractors to submit new proposals based on the 2013 mowing schedule. By consensus the Committee agreed that the Sexton should accept the least expensive proposals.

M. Landeck requested permission to contact property owners who abut the Brown Cemetery and request the branches which overhangs the cemetery be removed and animal waste no longer be deposited in the cemetery. Members were in agreement with sending the letters.

8. Projects – Ongoing

- Members agreed that the wooden posts suggested by the Chair for the Gurley Cemetery be purchased and installed.
- The Chair will mount the signs regarding the removal of stones from the Mansfield Cemetery as soon as the snow melts.

The meeting adjourned at 4:40 p.m.

Respectfully submitted,
Mary Stanton, Town Clerk